

UPDATING QUOCUT PROFESSIONAL

NOTE – some anti-virus applications will isolate executable files, please contact the support line if you experience any difficulties with updating

STEP ONE

- Go to the FTP Site – www.ssq.com.au/quocutpro
- Select LATEST_VERSION
- Select each zip file (QCUPD.EXE, LIB1.EXE, QCPRICE.EXE one by one and **save to your local disk C drive in a folder created for this purpose – suggest QC-UPDATES**
(Note – **DO NOT save them into the QC folder**
 - If you have not updated since version 10.4 you will need to call the support line for further instructions - Support Line: 07 4721 0175 EXT 1

STEP TWO

Backup the QuoCut program into a prepared folder (e.g. QC-BACKUPS) by going to File | Backup – path will be eg. C:\QC-BACKUPS and select 'QuoCut Data' and 'Use Pkzip'.

- Check the local disk C drive and your backup folder to ensure the backup has been performed – the file will be QCBACK.ZIP
- Check the drive where the following update files are located – e.g. C drive under a prepared folder (qc-updates) or an external drive:
 - QCUPD.ZIP (Do not unzip this file)
 - QCPRICE.ZIP (Do not unzip this file)
 - LIB1.ZIP (Do not unzip this file)

If you have XP operating system – follow STEP THREE – XP

If you have Vista or Windows 7 or 8 operating system – follow STEP THREE – VISTA/W7/W8

STEP THREE - XP

- Go to File | Update Control Panel
- Select Upd icon – the Update QuoCut screen will appear

STEP THREE – VISTA/W7/W8

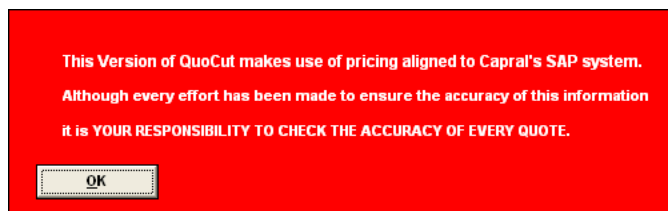
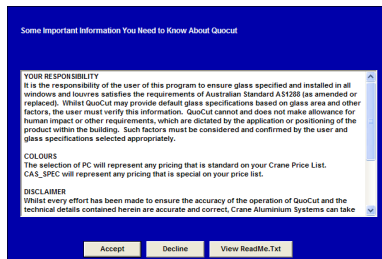
- You will need to have created a special icon to the update.exe file in your QC folder (if you have not done this you should contact the support line for assistance)
- Select the icon created for updating and double click – the Update QuoCut screen will appear

STEP THREE – UPDATING CONTINUED

- Select the drive where the Latest Version update files are saved, eg. Local Disk C: drive the path will be C:\QC-UPDATES – if you are unsure you can put C: into the update from field and browse and select the folder.



- Allow system to update
- You will see a screen called Terms and Conditions – select Accept



Note: YOUR PROGRAM WILL NOW HAVE A STATION ID NUMBER AT THE TOP OF THE SCREEN – e.g. Station ID 1. If your program is networked each workstation will have its own ID number as per the pre-assigned workstation number.

The pricing message above will appear on updating and every time you open your program. This is to ensure you are aware that the pricing structure is a work in progress and will be modified as required so that we will be able to achieve accuracy in the pricing extract. Please ensure you check your pricing and call the support line to advise any discrepancies or anomalies. Colours have changed and you may need to reapply the required colour when repricing a quote entered prior to this update.

STEP FOUR

Import the Pricing File

- Select File | Update Control Panel
- Select Pric icon
- Select the drive where the Latest Version update files are saved – if you are unsure you can put C: into the update from field and browse and select the folder. Then select OK

STEP FIVE

Perform a Library Import

- Select File | Update Control Panel
- Select Lib icon
- Select the drive where the Latest Version update files are saved – if you are unsure you can put C: into the update from field and browse and select the folder.
- Select OK – (If you get a message – safe files already exist – say yes)
- The system will update and indicate completion

Please note that should at any time an error has displayed, the program will notify that you have exclusive use of QuoCut – let others in? Please say YES. See below for network notes.

STEP SIX

Check the following information if applicable – especially if you have added new product:

- Mark-ups are applied to all products being used (select Setup | Configuration Types, tag summary type/s required and apply by selecting the <M/U> icon)
- Labour has been applied to new product (select Setup | Configurations Types, tag summary type/s and select LAB and apply to tagged labour types and tagged Configuration types)

NETWORKED PROGRAMS

Updates will warn if a program on another workstation has not been closed. Once all programs have been closed down, the main program will have the ability to lock out workstations until such time as the update process has been completed. When workstations are updated the program will advise also when other QuoCut users are open. When the update has completed on a workstation an automatic reindex will be performed. It is always advisable to recalculate a test quote on all machines to ensure everything is in order.

Please contact the support line on 07 4721 0175 Ext 1 or email – quocut@ssq.com.au for further assistance