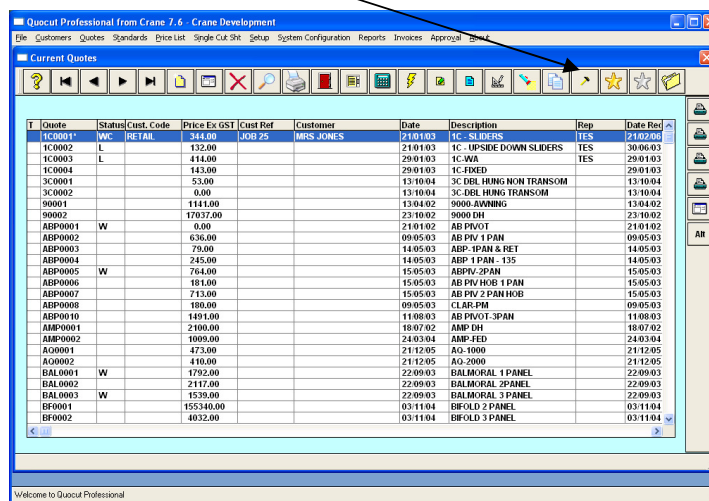


WIN/LOSS/COMPLETED INFORMATION

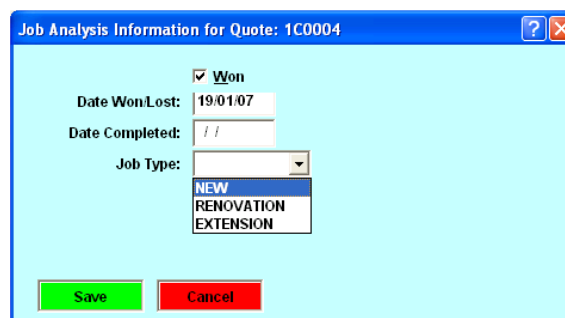
The program includes the ability to add the status of won or lost to a quotation. This data can then be used to analyse jobs won or lost for a particular period of time.

To record the status of a quotations as won or lost proceed as follows:

- Select Quotes | Current
- Select the Job Analysis icon



- If the job has been won, select Won and the current date will automatically populate the date won/lost field
- Complete other details as appropriate
 - The date completed will depend on job completion
 - Job type can be selected from the look up list –
 - New
 - Renovation
 - Extension
- SAVE



WIN/LOSS/COMPLETED INFORMATION

- If the job has been lost, select Won and the current date will automatically populate the date won/lost field - deselect the Won field to keep the current date
- **OR** just enter current date
- **SAVE**

Job Analysis Information for Quote: 1C0004

Won
 Lost
 Completed

Date Won/Lost: 19/01/07

Date Completed: / /

Job Type:

NOTE:

- (1) If the job has been nominated as 'Won' – then a <W> will appear in the Status column
- (2) If the job has been nominated as 'Lost' – then an <L> will appear in the Status column
- (3) If the job has been nominated as 'Completed' – then a <C> will appear in the Status column

T	Quote	Status	Cust. Code	Price Ex GST	Cust Ref	Customer	Date	Description	Rep	Date Recd
	1C0001	WC	RETAIL	344.00	JOB 25	MRS JONES	21/01/03	1C - SLIDERS	TES	21/02/06
	1C0002	L		132.00			21/01/03	1C - UPSIDE DOWN SLIDERS	TES	30/06/03
	1C0003			414.00			29/01/03	1C-WA	TES	29/01/03
	1C0004	L		143.00			29/01/03	1C-FIXED		29/01/03
	3C0001			53.00			13/10/04	3C DBL HUNG NON TRANSOM		13/10/04
	3C0002			0.00			13/10/04	3C-DBL HUNG TRANSOM		13/10/04
	90001			1141.00			13/04/02	9000 AWNING		13/04/02
	90002			17037.00			23/10/02	9000 DH		23/10/02
	ABP0001	W		0.00			21/01/02	AB PIVOT		21/01/02
	ABP0002			636.00			09/05/03	AB PIV 1 PAN		09/05/03
	ABP0003			79.00			14/05/03	ABP-1PAN & RET		14/05/03
	ABP0004			245.00			14/05/03	ABP 1 PAN - 135		14/05/03
	ABP0005	W		764.00			15/05/03	ABP1V-2PAN		15/05/03
	ABP0006			181.00			15/05/03	AB PIV HOB 1 PAN		15/05/03
	ABP0007			713.00			15/05/03	AB PIV 2 PAN HOB		15/05/03
	ABP0008			180.00			09/05/03	CLAR-FM		09/05/03
	ABP0010			1491.00			11/08/03	AB PIVOT-3PAN		11/08/03
	AMP0001			2100.00			18/07/02	AMP DH		18/07/02
	AMP0002			1009.00			24/03/04	AMP-FED		24/03/04
	AO0001			473.00			21/12/05	AO-1000		21/12/05
	AO0002			410.00			21/12/05	AO-2000		21/12/05
	BAL0001	W		1792.00			22/09/03	BALMORAL 1 PANEL		22/09/03
	BAL0002			2117.00			22/09/03	BALMORAL 2 PANEL		22/09/03
	BAL0003	W		1539.00			22/09/03	BALMORAL 3 PANEL		22/09/03
	BF0001			155340.00			03/11/04	BIFOLD 2 PANEL		03/11/04
	BF0002			4032.00			03/11/04	BIFOLD 3 PANEL		03/11/04